

Wedding Planning CHECKLIST

You're engaged!

- Determine your budget
- Have fun researching venues, suppliers and food
- Narrow down dates
- Gather names and addresses for your guest list

12-18 MONTHS BEFORE

- Announce your engagement
- Host an engagement party
- Confirm budget
- Set a date
- Book your ceremony venue
- Book your reception venue
- Send out "Save the date" invites
- Book a celebrant
- Pick your wedding attire

9-11 MONTHS BEFORE

- Start on your wedding guest list
- Choose your wedding party
- Meet your celebrant
- Select a theme and colour scheme
- Start any DIY projects
- Book videographer and photographer
- Choose your florist
- Confirm entertainment incl. music
- Set up an online wishing well

6-8 MONTHS BEFORE

- Purchase your wedding party's attire
- Consider a make-up artist and hair stylist
- Order wedding cake
- Choose your flowers
- Plan your honeymoon

4-5 MONTHS BEFORE

- Confirm guest list
- Order stationery including invites
- Book wedding transport

Just MONTHS BEFORE

- Finalise the menu
- Start skincare regime
- Choose and order bonbonniere
- Ask guests to do speeches and choose an MC
- Pick music for the ceremony and reception
- Finalise wedding day timetable
- Discuss wet-weather plans with your Wedding Producer

6-8 WEEKS BEFORE

- Send out invitations (at 8 weeks)
- Write vows, choose readings
- Final fittings
- Confirm honeymoon reservations
- Make sure your wedding licenced is lined up

3-5 WEEKS BEFORE

- Confirm ceremony structure with the celebrant
- Organise a rehearsal
- Pick up and check the sizing of wedding rings
- Pick up attire
- Advise final guests numbers
- Decide reception seating plan
- Confirm menu with your wedding producer

1-2 WEEKS BEFORE

- Confirm ALL wedding suppliers
- Write and practice your speech
- Have your rehearsal/ rehearsal dinner
- Have your Hens/Bucks party
- Groom to have hair cut
- Pack for honeymoon
- Finish off any DIY projects
- Finalise seating plan

Days BEFORE

- Your wedding producer will check in with you
- Share the schedule with the wedding party
- Drop everything required at the wedding venue
- Prepare cash for on-day payments
- Beauty treatments

Happy Wedding Day

- Your wedding producer will be there on the day to make sure everything is perfect and assist with any requests
- Have fun!

After

- Return anything hired
- Enjoy the snaps family and friends took
- Pay outstanding invoices